

Alexandria Monroe Public Library Meeting Minutes: November 14, 2024

1. Call to Order- Meeting was called to order at 6:00 PM by John Dockrey. Members present include Marnie Zeller, Sarah Wallace-Moon, Monica Etchison, John Dockrey, Laura Jean Rowe, and Brad Sowinski. Members absent include Larry Oliver, Missy Giles, and Kim Terry.
2. Approval of last month's meeting's reports: Laura made a motion to approve the meeting agenda, minutes of the previous meeting, and the financial and directors reports. Monica seconded. Board approved.
3. Old Business- N/A
4. New Business-
 - a) Resolution to Transfer Funds within and between Library Operating Fund Major Categories. Monica made the motion to approve the Resolution. Marnie seconded. Board approved. Resolution was signed by Board members. Marnie signed the attestation as the secretary of the Board.
 - b) 2025 Holiday and Library Board meeting schedules were passed out. Laura made the motion to approve the schedules. Monica seconded. Board approved.
5. Director's Report: All banks have balanced.

Administration: The Library would like to hire a part time employee (25 hours) for programming. They would help with both adults and children programming. Brad would like to have someone hired by January or February. The Library did not participate in the Alex Christmas parade since it fell on Black Friday. The Library will offer Christmas wrapping and Classic Christmas Tales read by staff.

Tech Services: A portion of the weeded children's books were delivered to Pete's Pantry to be given out with their food pantry. It was very well received. The Library is also sending some books to Better World Books. The Library purchased new inserts for the Nintendo Switch cartridges that keep the games safer. They were made by the Elwood Library's 3D printer. This was spearheaded by Loretta and Rachael.

Maintenance and repairs: Two furnaces need repairs. Estimates were shared with the Board members. Will be getting at least one more estimate. Elevator issues with DHS were solved through TK elevators. Dave is going to have knee replacement surgery soon. The Library needs to find someone to fill in temporarily while he is out. One option is Rachael's dad. The main server was having problems with the fan running 100% continuously. eKeeper reset the server which initially fixed the issue but it returned a few days later. Dell was contacted by eKeeper to advise. Another reset was performed and has been successful in keeping the problem contained. eKeeper and Dell are monitoring in case the issue returns.

Adult Services: Teri, our resident historian, received a very gracious response from Indiana Preservation, a magazine she reached out to because a recent issue included a

home with ties to Alexandria residents. Terri's email is being sent to another editor for a potential follow-up article!

Programming and Youth: Trunk or Treat was a massive success! It brought us into contact with hundreds of families in the community. Nine employees attended and dressed as 'Inside Out 2' characters. Parents in the community were concerned about younger kids being with older (5th and 6th grade) children while participating in programs. In 2025, youth programs will be split into 3 age ranges: K-2 will be on Tuesdays; Tween Day, grades 3-6, will be on Wednesdays; and grades 7-12 will be on Thursdays. A Homeschool Co-Op will meet on Wednesdays in 2025. Stacy and Addy visited the Anderson Library to check out their program. Both are very excited and came back with lots of ideas. The Anderson Library workers were very helpful and parents who attended showed interest to coming to ours since it will be on a different day. The Board discussed the topic of having a "Library of Things". Anderson has it. It would be where a member could checkout different items, for example: tools, leaf blowers, games, etc.... Storage would be a huge problem and the checkout process is a big question mark.

6. Librarian's Report: Books and digital services are up. Audiobooks and DVD/Blu-ray are down. Door Count is up.
7. Treasurer's Report
 - a) Financial Report: Banks are balanced. There was an interest gain of \$3,790 with a 4.9% yield.
 - b) Register of Claims: Laura motioned to pay claims 415-461. Marnie seconded. Board approved.
 - c) Monica made a motion to approve that Sarah Wallace-Moon may sign checks in the absence of Kim Terry. Laura seconded. Board approved.
8. Announcements: Sarah mentioned that the Library will go through a Madison County audit for the years 2022 and 2023.
9. Public Comments: None
10. Adjournment: Laura made the motion to adjourn at 6:43 PM. Monica seconded. Board approved.

Respectfully submitted,
Marnie Zeller

Next meeting date: Thursday, December 12th at 6 pm.